



Mayor Fletcher D. Berger

POSITION ANNOUNCEMENT

PART TIME VAN DRIVER

The Department of Community Life is looking to fill the part time position of Van Driver to operate the Senior Transport Vehicles. The successful candidate must be able to fulfill the job requirements as described in the job description. He/She must be able to work a flexible work schedule and available at various times throughout the day. The part-time van driver reports directly to the director of Community Life. The job description is available upon request at the Front Desk at the Bedford Heights Community Center. The successful candidate must also pass a background check and drug screening. The applicant must have a Class B-CDL with Passenger & Air Break Endorsement at the time of applying.

Applicants must submit a notarized employment application along with a resume and letter of interest to the Mayor's office at Bedford Heights City Hall 5661 Perkins Road. The deadline for application submission is Friday, October 18, 2013.

POSITION ANNOUNCEMENT

PART TIME CUSTODIAN

The Department of Community Life is looking to fill the part time position of Custodian. The successful candidate must be able to fulfill the job requirements as described in the job description. He/She must be able to work a flexible work schedule and available at various times throughout the day. The part-time custodian reports directly to the director of Community Life. The job description is available upon request at the Front Desk at the Bedford Heights Community Center. The successful candidate must also pass a background check and drug screening.

Applicants must submit a notarized employment application along with a resume and letter of interest to the Mayor's office at Bedford Heights City Hall 5661 Perkins Road. The deadline for application submission is Friday, October 18, 2013.

If there are any questions about this position you can contact Ruth Gray at (440) 786-3292.